

**College of Vocational Rehabilitation Professionals**  
**AGM MEETING MINUTES – Wednesday December 2, 2015**

<b>Meeting:</b>	AGM Webinar and Teleconference	<b>Meeting Date:</b>	December 2, 2015
<b>Meeting Facilitator:</b>	Sean FitzGerald & Janice Ray	<b>Time schedule:</b>	12:00 p.m.
<b>Attendees: (40 Registrants to Vote on Dec. 2, 2015 , 2 Proxies and 3 Administrative Guests)</b>	Sue Allardyce Roselle Piccininni Kelvin Brown Kim Davies Shirley Nadeau Sue Bullock Renee Daudlin-Iacobelli Sandra Preeper Sharon Smith Jodi Webster Sumaiya Baqee Lynn FitzGerald Tricia Gueulette Thea Aldrich Patrick W. Hearn Linda Muller Jack MacNeil Dennis Shaw Yvonne Neumann Dr. Jody Hawley Warren Comeau Heather Ingram Smith Nicole Lindo Heather Phillips Keith Glynn Tara Correia Wade Prior Michelle Bell Donald Bruin Cheryl Verbeek Evie Cowitz Sarah Cimicata Sahibzada Hamza Noor Wendy Legere Val Loughheed Derek Sienko Gail Kovacs Dr. Garry Corbett  Corinne Rivers, Parliamentarian Janka Mifsud, IT Expert	<b>Note Taker:</b>	Amber Capotosto
<b>Absent:</b>	Neil Pierce, Public Director Jac Quinlan, Director		

**DRAFT**

Item	Summary	Action Item Date of Completion
<b>I. Call To Order</b>	The meeting was called to order by Sean FitzGerald at 12:08 PM	
<b>II. Appointment of the Parliamentarian</b>	Sean FitzGerald to confirm the appointment of the Parliamentarian Corinne Rivers for the meeting. <b>Moved by</b> Sumaiya Baqee to accept the appointment of the Parliamentarian, Corinne Rivers; <b>seconded</b> Dennis Shaw. <b>Approved</b>	
<b>III. Approval of AGM Agenda</b>	<b>Motion</b> to approve the Agenda as tabled <b>Moved by</b> Warren Comeau; <b>seconded</b> by Michelle Bell <b>Approved</b>	

Item	Summary	Action Item Date of Completion
<b>IV. Approval of Minutes for AGM Dec. 3, 2014</b>	No errors or omissions reported. <b>Motion:</b> to accept the Minutes from December 3, 2014 as posted online <b>Moved by</b> Val Lougheed; <b>seconded by</b> Roselle Piccininni. <b>Approved</b>	
<b>V. President's &amp; Registrar's Report</b>	Report as posted online.  CVRP Bylaws – Document with changes was posted online.  <b>Motion No.1:</b> SUBJECT OF MOTION: Proposed By-Law #1 Revision <b>MOVED THAT:</b> the Proposed By-Law #1 Revision to conform to the CVRP Credential re-Classification (Section 15 and Section 37) as approved by the Board of Directors on 4 November 2015 be accepted as presented. <b>Moved by Sandra Preeper; seconded by</b> Heather Ingram-Smith Discussion: None <b>Approved.</b>  Registration and Re-classification updates – are posted online to align to the new CCVE Registration. CVP is now the CVRP.  CCVE Updates – The College now has the new CCVE certification thanks to the professional relationship with CAVEWAS. The College thanks the CAVEWAS President Jennifer Chladny and her whole board for their dedication to the profession.	
<b>VI. 2014-2015 Financial Statements</b>	2014-2015 Financial Statements as posted online.  <b>Motion No.2:</b> SUBJECT OF MOTION: Financial Statements, June 30, 2015 <b>MOVED THAT:</b> The Financial Statements, June 30, 2015 as approved by the Board of Directors on November 4, 2015 be accepted as presented: <b>Moved by</b> Warren Comeau; <b>seconded by</b> Keith Glynn Discussion: No questions <b>Approved.</b>  Appointment of the approval with Accountant B.A Spencer, C. A.  <b>Motion No.3:</b> SUBJECT OF MOTION: Appointment of accountant, B. A Spencer, C. A. Professional <b>MOVED THAT:</b> B. A Spencer, C. A. Professional Corporation, be appointed auditor for the Corporation to hold office until the next annual general meeting and the directors are hereby authorized to fix the remuneration.: <b>Moved by</b> Warren Comeau and <b>Seconded by</b> Roselle Piccininni Discussion: None required <b>Approved.</b>	
<b>VII. Election of the Board of Directors</b>	Slate of Nominations for board of Election in accordance to the CVRP Chair of nominations committee - Roselle Piccininni, bylaw #1, Section 11(b) following people are nominated for the election are as follows: <ol style="list-style-type: none"> <li>1. Sean FitzGerald – President (Incumbent) 2nd year as Elected Officer</li> <li>2. Thea Aldrich - President Elect (Incumbent) 2nd year as Elected Officer</li> <li>3. Warren Comeau - Secretary/Treasurer (Incumbent) 2nd year as Elected Officer</li> <li>4. Roselle Piccininni - Incumbent Past President, Chair of Nominations Committee; Co-Chair Complaints Committee</li> <li>5. Sandra Preeper - Director - Incumbent Chair of Ad Hoc</li> </ol>	

Item	Summary	Action Item Date of Completion
	<p>Communications Committee &amp; Member of Registration Committee</p> <p>6. Dennis Shaw – Director – Incumbent Chair of Fitness to Practice Committee</p> <p>7. Dr. Jody Hawley – Director – Incumbent Chair of the Professional Practice Committee</p> <p>9 Nominations received. There are 2 vacancies.</p> <p><b>Nomination from the Floor:</b> Sumaiya Bagee nominated Keith Glynn to be elected as a CVRP Director; seconded by Sandra Preeper.</p> <p>No Further nominations from the floor. Roselle Piccininni declared Nominations closed.</p> <p>No vote required – Slate of Nominations Acclaimed</p>	
<b>VIII. Standing Committee Report</b>	<p>All committee reports were posted online.</p> <p>Sharon Smith – Presented Registration Report The President thanked the Registration Committee and CCVE Ad Hoc Committee for all their dedicated work this past year. No further Discussion</p> <p>Sandra Preeper – Presented Communication Report – The President thanked all the Communication Committee Members for doing excellent work. No Further Discussion</p>	
<b>IX. New Business</b>	No new business	
<b>X. Motion to adjourn the meeting</b>	<p>Motion to adjourn the meeting by Dr. Jody Hawley.</p> <p>Meeting adjourned at 12:35pm.</p>	