

College of Vocational Rehabilitation Professionals
AGM MEETING MINUTES – Wednesday December 2, 2015

Meeting:	AGM Webinar and Teleconference	Meeting Date:	December 2, 2015
Meeting Facilitator:	Sean FitzGerald & Janice Ray	Time schedule:	12:00 p.m.
Attendees: (40 Registrants to Vote on Dec. 2, 2015 , 2 Proxies and 3 Administrative Guests)	Sue Allardyce Roselle Piccininni Kelvin Brown Kim Davies Shirley Nadeau Sue Bullock Renee Daudlin-Iacobelli Sandra Preeper Sharon Smith Jodi Webster Sumaiya Baqee Lynn FitzGerald Tricia Gueulette Thea Aldrich Patrick W. Hearn Linda Muller Jack MacNeil Dennis Shaw Yvonne Neumann Dr. Jody Hawley Warren Comeau Heather Ingram Smith Nicole Lindo Heather Phillips Keith Glynn Tara Correia Wade Prior Michelle Bell Donald Bruin Cheryl Verbeek Evie Cowitz Sarah Cimicata Sahibzada Hamza Noor Wendy Legere Val Loughheed Derek Sienko Gail Kovacs Dr. Garry Corbett Corinne Rivers, Parliamentarian Janka Mifsud, IT Expert Neil Pierce Jac Quinlan	Note Taker:	Amber Capotosto
Absent:			

DRAFT

Item	Summary	Action Item Date of Completion
I. Call To Order	The meeting was called to order by Sean FitzGerald at 12:08 PM	
II. Appointment of the Parliamentarian	Sean FitzGerald to confirm the appointment of the Parliamentarian Corinne Rivers for the meeting. Moved by Sumaiya Baqee to accept the appointment of the Parliamentarian Corinne Rivers and seconded Dennis Show.	
III. Approval of AGM Agenda	No objections; Agenda approved. Moved by Warren C to approve the December 2, 2015 AGM Agenda, seconded by Michelle Bell . Vote: so moved)	

Item	Summary	Action Item Date of Completion
IV. Approval of Minutes for AGM Dec. 3, 2014	<p>No errors or omissions.</p> <p>Motion: Moved by Val Lougheed to accept the Minutes from December 3, 2014 as posted online and seconded by Roselle Piccininni.</p> <p>Vote: so moved</p>	
V. President's & Registrar's Report	<p>Report as posted online.</p> <p>CVRP Bylaws – reviewed the changes and changes are posted online. Changes are highlighted in red.</p> <p>Motion No.1: SUBJECT OF MOTION: Proposed By-Law #1 Revision MOVED THAT: the Proposed By-Law #1 Revision to conform to the CVRP Credential re-Classification (Section 15 and Section 37) as approved by the Board of Directors on 4 November 2015 be accepted as presented. Moved by Sandra Preeper and Seconded by Heather Ingram-Smith Discussion: None Vote Called: Vote so moved.</p> <p>Registration and Re-classification updates – are posted online to align to the new CCVE Registration. CVP is now the CVRP.</p> <p>CCVE Updates - Now have the new CCVE Registration and the first examination will be held on April 3, 2016 with a training day on April 2, 2016.</p>	
VI. 2014-2015 Financial Statements	<p>2014-2015 Financial Statements as posted online Explained the Miscellaneous Income Line as the accountant included items such as the CVRP online education sessions of income earned within that line for example.</p> <p>Motion No.2: SUBJECT OF MOTION: Financial Statements, June 30, 2015 MOVED THAT: the Financial Statements, June 30, 2015 as approved by the Board of Directors on November 4, 2015 be accepted as presented: Moved by Warren Comeau and Seconded by Keith Glynn Discussion: None Further Vote Called: Vote so moved.</p> <p>Appointment of Accountant B.A Spencer, C. A.</p> <p>Motion No.3: SUBJECT OF MOTION: Appointment of accountant, B. A Spencer, C. A. Professional MOVED THAT: B. A Spencer, C. A. Professional Corporation, be appointed auditor for the Corporation to hold office until the next annual general meeting and the directors are hereby authorized to fix the remuneration.: Moved by Warren Comeau and Seconded by Roselle Piccininni Discussion: None Further Vote Called: Vote so moved.</p>	
VII. Election of the Board of Directors	<p>Slate of Nominations for board of Election in accordance to the CVRP chain of nominations committee - Roselle Piccininni, bylaw #1, Section 11(b) following people are nominated for the election are as follows:</p> <ol style="list-style-type: none"> 1. Sean FitzGerald – President (Incumbent) 2nd year as Elected Officer 2. Thea Aldrich - President Elect (Incumbent) 2nd year as Elected Officer 3. Warren Comeau - Secretary/Treasurer (Incumbent) 2nd year as Elected Officer 	

Item	Summary	Action Item Date of Completion
	<p>4. Roselle Piccininni - Incumbent Past President, Chair of Nominations Committee; Co-Chair Complaints Committee</p> <p>5. Sandra Preeper - Director - Incumbent Chair of Ad Hoc Communications Committee & Member of Registration Committee</p> <p>6. Dennis Shaw – Director – Incumbent Chair of Fitness to Practice Committee</p> <p>7. Dr. Jody Hawley – Director – Incumbent Chair of the Professional Practice Committee</p> <p>9 nomination positions available and we have 2 vacancies.</p> <p>Nomination from the Floor: Sumaiya Bagee nominated Keith Glynn to be elected as a CVRP BOD Member; seconded by Sandra Preeper.</p> <p>No Further nominations from the floor. Roselle Piccininni declared Nominations closed.</p> <p>No vote required – Slate of Nominations Acclaimed</p>	
VIII. Appointment of Scrutineers	Not required	
IX. Standing Committee Report	<p>All committee reports are posted online.</p> <p>Sharon Smith – Presented Registration Report Thanked the Registration Committee and CCVE Ad Hoc Committee No further Discussion</p> <p>Sandra Preeper – Presented Communication Report – The communication Committee Officially started as of the Fall 2015 and thanked all the Communication Committee Members. No Further Discussion</p>	
X. New Business	No new business	
XI. Motion to adjourn the meeting	<p>Motion to adjourn the meeting by Dr. Jody Hawley.</p> <p>Meeting adjourned at 12:35pm.</p>	