

	CVRP BUDGET WORKSHEET - By Month 2016-2017										CVRP BUDGET WORKSHEET - By Month 2016-2017										CVRP BUDGET WORKSHEET	
	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY		FEBRUARY		MARCH		APRIL			
	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual		
<b>REVENUE:</b>																						
Annual Renewal Fees	8,000	6,350	5,250	4,200	7,000	5,650	12,750	10,300	86,250	69,350	16,750	13,500	7,250	5,800	4,500	3,675	8,000	6,475	1,750	1,475		
Leave of Absence	75	0	75	0	75	0	75	75	75	300	75	75	75	150	75	0	75	150	75	0		
Examination Fee	1,375	500	1,375	250	1,375	1,250	1,375	1,375	1,375	0	1,375	250	1,375	0	1,375	250	1,375	2,600	1,375	6,850		
Examination Study Guide	42	0	42	20	42	100	42	60	42	0	42	20	42	0	42	20	42	0	42	140		
New Member Application Fee	375	300	375	950	375	1,090	375	759	375	0	375	950	375	0	375	550	375	700	375	1,400		
New Member Registration Fee	937	0	937	200	937	125	937	0	937	1,800	937	600	937	200	937	0	937	200	937	0		
Interest Income	20	0	20	0	20	0	20	0	20	0	20	0	20	0	20	0	20	85	20	0		
Other Income	833	2,099	833	3,177	833	4,025	2,000	3,187	2,000	658	2,000	1,805	2,000	2,225	2,000	-425	2,000	1,457	2,000	1,553		
Total Revenue	11,657	9,249	8,907	8,797	10,657	12,240	17,574	15,756	91,074	72,108	21,574	17,200	12,074	8,375	9,324	4,070	12,824	11,667	6,574	11,418		
<b>Allowance for Attrition</b>	400	0	262	0	350	0	637	0	4,312	1,275	837	0	362	0	225	0	400	0	87	0		
<b>EXPENSES:</b>																						
AGM Expense	0	0	0	0	800	0	0	0	0	0	0	99	0	0	0	0	0	0	0	0		
<b>Board of Director Operations:</b>																						
Board Travel Expenses	208	0	208	0	208	1,213	208	411	208	0	208	0	208	0	208	0	208	0	208	89		
Insurance - Liability, D&O	0	0	0	0	1,040	1,049	0	0	520	524	0	0	520	524	0	0	520	524	0	0		
Meeting Communications	0	0	84	0	0	0	84	0	0	0	84	0	0	0	84	0	0	0	84	0		
Meeting Expenses	0	0	167	0	0	0	167	0	0	0	167	0	0	0	167	0	0	0	167	0		
Total Board Operations	208	0	459	0	1,248	2,262	459	411	728	524	459	0	728	524	459	0	728	524	459	89		
<b>Committee Expenses:</b>																						
CVRP Examination Development:	833	0	833	0	833	0	833	663	833	0	833	339	833	194	833	404	833	2,908	833	5,224		
CCVE Examination Development:	833	0	833	0	833	0	833	664	833	0	833	339	833	193	833	404	833	2,907	833	5,223		
Communication Committee	1,667	0	1,667	0	1,667	0	1,667	0	1,667	0	1,667	0	1,667	0	1,667	0	1,667	0	1,667	0		
Total Committee Expenses	3,333	0	3,333	0	3,333	0	3,333	1,327	3,333	0	3,333	678	3,333	387	3,333	808	3,333	5,815	3,333	10,447		
Jurisdiction Development	1,000	0	1,000	0	1,000	0	1,000	0	1,000	0	1,000	0	1,000	0	1,000	0	1,000	0	1,000	0		
<b>Operations:</b>																						
Administration/Bookkeeping	4,167	3,856	4,167	1,856	4,167	3,917	4,167	4,803	4,167	4,589	4,167	3,686	4,167	3,602	4,167	5,113	4,167	4,220	4,167	4,957		
Bank Charges	18	20	18	12	18	14	18	15	18	13	18	22	18	16	18	14	18	49	18	18		
Communication-Members	16	0	16	0	16	20	16	0	16	0	16	0	16	81	16	0	16	0	16	0		
Computer Expenses	83	135	83	-12	83	0	83	255	83	140	83	0	83	268	83	0	83	0	83	0		
Registrar	6,000	7,000	6,000	5,600	6,000	5,600	6,000	7,000	6,000	5,600	6,000	5,600	6,000	4,200	6,000	5,600	6,000	7,000	6,000	5,600		
Examination Sittings	150	0	150	0	150	0	150	0	150	308	150	317	150	7	150	0	150	0	150	0		
Registrar - Travel	265	0	265	0	265	0	265	411	265	0	265	305	265	913	265	0	265	0	265	1,207		
Office Expenses	83	0	83	254	83	54	83	0	83	201	83	125	83	81	83	30	83	82	83	100		
PayPal Expense	335	310	335	383	335	336	335	609	335	447	335	492	335	279	335	-129	335	342	335	363		
Postage, Mailing Service	10	0	10	0	10	0	10	0	10	30	10	0	10	0	10	64	10	0	10	12		
Printing & copying	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0	12	0		
Promotion	160	0	160	0	160	0	160	225	160	1,210	160	42	160	0	160	0	160	400	160	0		
Rent	600	0	600	0	600	0	600	0	600	0	600	0	600	0	600	0	600	0	600	0		
Supplies	50	0	50	0	50	0	50	0	50	0	50	0	50	160	50	0	50	321	50	0		
Telephone	135	210	135	107	135	107	135	89	135	88	135	89	135	550	135	90	135	90	135	88		
Operations - Other	20	250	20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total Operations	12,104	11,781	12,104	8,200	12,084	10,048	12,084	13,407	12,084	12,626	12,084	10,678	12,084	10,157	12,084	10,782	12,084	12,504	12,084	12,345		
<b>Professional Fees:</b>																						
Legal	400	890	400	155	400	0	400	0	400	0	400	0	400	540	400	0	400	600	400	0		
Accountant	0	0	0	0	0	0	0	0	0	3,600	0	0	0	0	0	0	0	0	0	0		
Special Projects	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Website/Database	600	1,104	600	700	600	0	600	1,032	600	485	600	513	600	151	600	1,022	600	0	600	1,383		
Total Expenses	18,045	13,775	18,158	9,055	19,815	12,310	18,513	16,177	22,457	17,235	18,713	11,968	18,507	11,759	18,101	12,612	18,545	19,443	17,963	24,264		
Net Surplus (Deficit)	-6,788	-4,526	-9,513	-259	-9,508	-70	-1,576	-421	64,305	53,598	2,024	5,232	-6,795	-3,384	-9,002	-8,542	-6,121	-7,776	-11,476	-12,846		

ET - By Month 2016-2017				CVRP BUDGET WORKSHEET - By Month 2016-2017			
	MAY		JUNE		TOTAL		Calculations
	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual	2016-2017 Budget	2015-2016 Actual	
<b>REVENUE:</b>							
Annual Renewal Fees	5,250	4,275	9,750		172,500	131,050	Based on 2015-2016 numbers (690 members)
Leave of Absence	75	150	75		900	900	
Examination Fee	1,375	3,075	1,375		16,500	16,400	30x250; 30x300
Examination Study Guide	42	120	42		500	480	25X20
New Member Application Fee	375	1,050	375		4,500	7,749	30x150
New Member Registration Fee	937	600	937		11,250	3,725	45x250
Interest Income	20	0	20		240	85	
Other Income	2,000	1,479	2,000		24,000	21,240	
Total Revenue	10,074	10,749	14,574	0	230,390	181,629	
<b>Allowance for Attrition</b>	262	0	487		8,625	1,275	
<b>EXPENSES:</b>							
AGM Expense	0	0	0		800	99	
<b>Board of Director Operations:</b>							
Board Travel Expenses	208	0	208		2,500	1,713	
Insurance - Liability, D&O	0	0	0		2,600	2,621	
Meeting Communications	0	0	84		500	0	
Meeting Expenses			167		1,000	0	
Total Board Operations	208	0	459	0	6,600	4,334	
<b>Committee Expenses:</b>							
CVRP Examination Development:	833	0	833		10,000	9,732	
CCVE Examination Development:	833	0	833		10,000	9,730	
Communication Committee	1,667		1,667		20,000	0	
Total Committee Expenses	3,333	0		0	40,000	19,462	
Jurisprudence Development	1,000		1,000		12,000	0	
<b>Operations:</b>							
Administration/Bookkeeping	4,167	3,364	4,167		50,000	43,963	
Bank Charges	18	24	18		216	217	18x12
Communication-Members	16	0	16		200	101	
Computer Expenses	83	148	83		1,000	934	
Registrar	6,000	5,600	6,000		72,000	64,400	6,000x12
Examination Sittings	150	937	150		1,800	1,569	
Registrar - Travel	265	37	265		3,180	2,873	
Office Expenses	83	-32	83		996	895	83x12
PayPal Expense	335	374	335		4,020	3,806	335x12
Postage, Mailing Service	10	0	10		120	106	10x12
Printing & copying	12	144	12		144	144	12x12
Promotion	160	27	160		1,920	1,904	160x12
Rent	600	0	600		7,200	0	500x12
Supplies	50	0	50		600	481	50x12
Telephone	135	90	135		1,620	1,598	135x12
Operations - Other	0		0		0	250	20x12
Total Operations	12,084	10,713	12,084	0	145,016	123,241	
<b>Professional Fees:</b>							
Legal	400	0	400		4,800	2,185	400x12
Accountant			4,000		4,000	3,600	
Special Projects	0		0		0		
Website/Database	600	523	600		7,200	6,913	600x12
Total Expenses	17,887	11,236	19,030	0	229,041	159,833	
<b>Net Surplus (Deficit)</b>	<b>-8,075</b>	<b>-487</b>	<b>-4,943</b>	<b>0</b>	<b>1,349</b>	<b>20,521</b>	