

College of Vocational Rehabilitation Professionals
AGM MEETING MINUTES – Wednesday September 21, 2016

Meeting:	AGM Webinar and Teleconference	Meeting Date:	September 21, 2016
Meeting Facilitator:	Sean FitzGerald & Janice Ray	Time schedule:	12:00 p.m. EST
Attendees: (33 & 3 Administrative Guests)	<p>Thea Aldrich Sue Allardyce Roselle Piccininni Kelvin Brown Sandra Preeper Sharon Smith Jodi Webster Sumaiya Baqee Lynn FitzGerald Keith Glynn Wade Prior Heather Phillips Warren Comeau Jac Quinlan Dennis Shaw Margaret Vici Cheryl Verbeek Dr. Garry Corbett Jennifer Chladny Maria Vanderhurk Terena Delaney Evie Cowitz Tara (Hreceniuk) Beaton Gail Kovacs Dr. Camille Hadida Diana Vissers Kathy Potts Wendy Legere Jodi Webster Eric Paquet Nancy Vanner Teri Pereira</p> <p>Corinne Rivers, Parliamentarian Janka Mifsud, IT Expert</p>	Note Taker:	Amber Capotosto
Absent:	<p>Neil Pierce, Public Director Dr. Jody Hawley, Professional Practice Chair and Director</p>		

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Item	Summary	Action Item Date of Completion
I. Call To Order	The meeting was called to order by Sean FitzGerald at 12:08 PM	
II. Appointment of the Parliamentarian	Moved by Sean FitzGerald to accept the appointment of the Parliamentarian, Corinne Rivers; seconded Roselle Piccininni. Vote; So Moved	
III. Approval of AGM Agenda	Motion No: 1 SUBJECT OF MOTION: Moved that: the 2016 Agenda be accepted as tabled Moved by Thea Aldrich; seconded by Roselle Piccininni Vote; So Moved	
IV. Approval of Minutes for AGM Dec. 2, 2015	Motion No 2: SUBJECT OF MOTION: to accept the Minutes from 2015 AGM Moved that: The minutes of the December 2 nd 2015 AGM are accepted as presented. Moved by Board; seconded by Gail Kovacs.	

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	Vote; So Moved	
V. President's & Registrar's Report	<p>Report as posted online</p> <ul style="list-style-type: none"> a) Appointment of Dr. Garry Corbett as CVRP Chancellor of Certification. b) Credential Updates c) Communication Strategy for Public and Stakeholder Awareness d) Confirm 2nd Year of Directors Elected on December 2, 2015 <p>Motion No.3: SUBJECT OF MOTION: To Ratify The Actions Taken by the Directors and Officers of CVRP MOVED THAT: Moved that the actions taken by the Directors and Officers of CVRP since the last AGM be confirmed and ratified. Moved by Gail Kovacs; seconded by Jennifer Chladny Discussion: None Vote; So Moved</p> <p>Motion No.4: SUBJECT OF MOTION: Appointment of Dr. Garry Corbett as CVRP Chancellor of Certification MOVED THAT: Dr. Garry Corbett be appointed as the CVRP Chancellor of Certification. Moved by Roselle Piccininni; seconded by Thea Aldrich Discussion: None Vote; So Moved</p> <p>CCVE Updates – The President thanked Jennifer Chladny, Dr. Garry Corbett and the CCVE Ad hoc and CCVE Peer Review team for their dedication to the profession.</p>	
VI. 2014-2015 Financial Statements	<p>2015-2016 Financial Statements as posted online. Budgeted for increase for the following year with registrations and for Communication.</p> <p>Motion No.5: SUBJECT OF MOTION: Financial Statements, June 30, 2016 MOVED THAT: The Financial Statements, June 30, 2016 as approved by the board of Directors on August 22nd 2016 be accepted as presented. Moved by Warren Comeau; seconded by Terena Delaney Discussion: No questions Vote; So Moved</p> <p>Appointment of the approval with Accountant B.A Spencer, C. A.</p> <p>Motion No.6: SUBJECT OF MOTION: Appointment of accountant, B. A Spencer, C. A. Professional MOVED THAT: B. A Spencer, C. A. Professional Corporation, be appointed auditor for the Corporation to hold office until the next annual general meeting and the directors are hereby authorized to fix the remuneration. Moved by Warren Comeau and Seconded by Sue Allardyce Discussion: None required Vote: Approved.</p>	
VII. Election of the Board of Directors	<p>Slate of Nominations - Posted on website on Aug 10, 2016 and updated on Sept 1, 2016. Roselle Piccininni, Chair of nominations committee – as per Bylaw #1, Section 11(b), the following people were nominated and accepted for election:</p> <ul style="list-style-type: none"> 1. Ms. Sharon Smith (returning Director - Chair of Registration 	

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	<p>Committee)</p> <ol style="list-style-type: none"> 2. Ms. Sue Allardyce (returning Director – CEU Research & Co-ordination) 3. Ms. Kelvin Brown (returning Director – Government Liaison) 4. Mr. Jac Quinlan (returning Director - Chair of Discipline Committee) 5. Director Vacancy <p>Roselle Piccininni Called for Nominations from the floor: - 3 calls from the floor were conducted - No Further nominations from the floor.</p> <p>Roselle Piccininni declared Nominations closed.</p> <p>Motion #7: Subject of Motion: Declaration of Director acclamation (CVRP Bylaws No1, S.11 & 14) Moved that The Slate of Nominations for the CVRP Board of Directors as posted and presented for Election for the 2016-2018 are elected by acclamation. Moved by: Roselle Piccininni; seconded by: Jennifer Chladny Discussion: None Vote: So Moved</p> <p>Additional Discussions: Sean FitzGerald confirmed that Judge Patrick Kennedy from Newfoundland has agreed to join the CVRP Board as the Public Member and will be appointed at the next Board Meeting.</p>	
<p>VIII. Standing Committee Report</p>	<p>All committee reports were posted online.</p> <p>Sharon Smith – Presented Registration Report The Chair thanked the Registration Committee and CVRP Office Team. No further Discussion</p> <p>Sandra Preeper – Presented Communication Report New and updated website; also developing a communication plan for the College. The Chair thanked all the Communication Committee Members for doing excellent work. No Further Discussion</p> <p>Professional Practice Committee Sean FitzGerald thanked Jody Hawley and her committee. No Further Discussion</p> <p>Examination Committee – Dr. Garry Corbett provided an update about the CVRP examination and the successful first CCVE examination in May 2016. Dr. Corbett thanked the Examination committee members for the time they take each February. No Further Discussion</p> <p>Complaints Committee – Sean FitzGerald No complaints over the last year to report. No Further Discussion</p> <p>Discipline Committee – Jac Quinlan No Disciplinary actions over the last year to report. No Further Discussion</p> <p>Fitness to Practice Committee – Dennis Shaw No issues over the past year.</p>	

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	<p>No Further Discussion</p> <p>Discussions: Question from Gail Kovacs:</p> <p>What is the College's response when an individual is using College credentials falsely?</p> <p>Janice Ray stated that a formal letter is sent out requesting that the credential be removed from all communication tags. It was noted to the assembly that College administration can only act if this is brought to their attention and requested that each CVRP/CCVE registrant report any individual using false or inappropriate credentials.</p> <p>Currently the College is reviewing its communication about registrants' credentials and their entitlement to use those credentials publically.</p> <p>The president, Sean FitzGerald thanked Gail Kovacs for the time and work in the Profession.</p> <p>Roselle Piccininni wanted to thank Sean FitzGerald for the past 2 year term as President on behalf of the CVRP Directors, Registrants, the Registrar and the administration staff.</p> <p>Roselle Piccininni and Sean FitzGerald welcomed Thea Aldrich on board for her role as the CVRP President.</p> <p>Janice Ray reminded the AGM attendee's to complete the CVRP attendance verification form, posted online on the 2016 AGM page and submit it into the CVRP office CEU processing.</p>	
IX. New Business	No new business	
X. Motion to adjourn the meeting	<p>Motion to adjourn the meeting by Roselle Piccininni.</p> <p>Meeting adjourned at 12:43pm.</p>	