

College of Vocational Rehabilitation Professionals
BOD MEETING MINUTES – AGM 2017 Preparation

Meeting:	Board of Directors	Meeting Date:	Wednesday October 25, 2017
Meeting Facilitator:	Thea Aldrich	Time schedule:	11:00am EST
Attendees:	Sean FitzGerald Roselle Piccininni Kelvin Brown Dr. Jody Hawley Dennis Shaw Sharon Smith Susan Allardyce Warren Comeau Keith Glynn Jennifer Chladny, VRA Liaison Janice Ray, Registrar	Absent: Jac Quinlan Maureen Haan Terena Delaney Hon. Judge Patrick Kennedy Sandra Preeper	Note Taker: Amber Capotosto
Item	Summary		Action Item Date of Completion
Call To Order	The meeting was called to order by Thea Aldrich at 11:03am		
Roll Call	Roll call completed.		
Declaration of Conflict of Interest	No conflict of interest declared.		
Approval of Agenda	With the addition of the Discussion of Code of Ethics Motion 1: to accept the agenda with addition of the discussion of Code of Ethics document Moved by: Warren; seconded by Roselle Piccininni Vote; So moved		
Approval of Minutes	BOD Meeting Minutes Wednesday September 27, 2017 Motion 2: To approve the BOD Minutes of Sept. 27, 2017 Moved by: Dennis Shaw; seconded by: Sue Allardyce. Vote; So moved		
Review of Action Items	Actions from Sept. 27, 2017 Review of action items from Sept. 27, 2017 – Deferred to next BOD meeting.		
President's Report	<p>a) AGM Preparation and Nominations for Nov. 1, 2017:</p> <p>1) Review of 2016 AGM Meeting Minutes September 21, 2016</p> <p>2) Nominations Received and accepted: 3 candidates - Francis Fung, Jeff Cohen and Kaitlyn Morris</p> <p>3) Committee Reports posted on the AGM Page</p> <p>b) CVRP/VRAC Memorandum of Agreement (MOA) Verbal update provided by Roselle Piccininni - currently going out to all the Provincial Societies and communication to all VARC members. Hopefully will be passed by November 19, 2017 VRAC meeting Goal is to have the MOA revised by the end of November to the CVRP board for a vote.</p>		<p>Action: Dennis Shaw is to send Janice Ray the wording changing on page 4.</p> <p>Action: Board Members to let Thea Aldrich if there are any updates after reviewing the posted reports for AGM.</p>

Treasurer's Report	a) September Month- End Financials September 2017 Financial report as posted.	
New Business	a) Code of Ethics – Discussion Motion 3: To accept, in principal, the Code of Ethics revisions. Moved That: the Board of Directors accept, in principal, the proposed revisions to the code of ethics document, to be reviewed by the Board's Complaints committee, to determine efficacy for complaint adjudication by testing them via redacted or mock complaints (as proposed in the BoD meeting of May17th, 2017). Moved by: Sean FitzGerald; seconded by Dennis Shaw Vote; So moved	
Next Meeting Dates	AGM - 1 November 2017 12 noon EST – Adobe Connect Webinar January 24th 2018 11:00 am EST teleconference April 25th 2018 - 11:00 am EST teleconference June 20th 2018 - 11:00 am EST teleconference September 26th 2018 - 11:00 am EST teleconference October 24th 2018 -11 am EST teleconference – AGM Preparation AGM November 7th 2018 - AGM	
Meeting Adjournment	Motion to adjourn the meeting: Thea Aldrich Adjourned 11:28am	

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